Group Tour Policy

Our staff offer guided tours to any local class or school group who wishes to visit our library. Come see what we have to offer! We can tailor our tours to address specific interests and age ranges, and we’re happy to provide title recommendations as long as you let us know what you’re looking for ahead of time.

Please be aware we will need at least 2 to 3 weeks’ notice to schedule a tour or class visit to ensure we have staff available for your visit. Tours must be scheduled during regular library hours at a time when no library programs are scheduled. Each tour will last ½ hour and include guided tour of facility, an age appropriate story for school groups and question and answer period. We ask that groups arrive promptly and be respectful of other library users. Teachers/group leaders are responsible for their groups behavior.

If you know members of the tour will want or need to get their own library cards, please let us know once a date and time for your visit has been confirmed. Registration cards can be picked up at the library prior to your visit. Please return the completely filled out applications (including parent signatures on all of the applications for children 13 and under) to the library at least one week before your visit so we can process them and have them ready in time for your visit.

We also offer help to any local student classes or groups who would like to visit the library and use our resources for special projects or assignments.

Please fill out the attached form to request a visit.

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Which school or group are you representing?

Which ages or grades will your group include?

Around how many students will be coming for this visit? If more than one class or group, please tell us how many students per class.

How many adults will be accompanying each group on their visit to the library?

Why would you like to visit the library?

Do you need help with a specific research project?

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