Minutes of Meeting of the Board of Trustees  
Highland Public Library  
Thursday, July 29,  2021; 5:00 p.m.  
14 Elting Place; Highland, NY  12528

Attending: Nancy Hammond; President; Darlene Plavchak, 1st Vice President; Frances Brooks, 
2nd Vice President; Eric Norberg; Finance Officer; Jacqueline Burke; Trustee and Julie Dempsey, 
Library Director.

Absent: Melissa Burdash; Laura Finch

The meeting was called to order at 5:00 p.m.

The members recited the Pledge of Allegiance.

Eric moved to accept the minutes of the 7/1/2021 Meeting. Fran seconded. All were in favor.

**Financial Report:**
Fran moved as follows: Be it resolved to approve the warrants attached for operating expenses 
for the month of July, 2021. Eric seconded. All were in favor.
Fran moved as follows: Be it resolved to accept the June 2021 financial report as prepared by 
Rose Woodworth, Accountant. Eric seconded. All were in favor

**Director’s Report:**
**CDL Status:**
Most things in the Clintondale branch are coming to the Highland Library. They 
are giving away books especially children’s books and giving away book shelves 
and furniture. The staff will keep their same hours but at the Highland Library. 
Donna Davies is doing the computer classes. There are 3 or 4 people meeting one 
on one in the meeting room.

**Grants:**
We received a construction grant in the amount of $10000 from Assemblyman 
Jonathan Jacobson. It will be used to soundproof the children’s section. Julie is 
applying for another construction grant.
COVID:
We have gone back to recommending wearing face masks due to the spread of the Delta Variant. The good news is that over 70% of Highland residents have received at least one vaccine.

BOT Meeting Packets:
Julie posted information regarding the BOT Meeting Packets so we can look at the information. Julie requested that you let her know at least 24 hours in advance if there are any questions. We have to cc the Board President with any issues.

UCLA Dinner:
The dinner will be held on September 23, 2021 at the Catskill Interpretive Center. The cost is $35.00 and you get a sandwich and dessert.

St. Augustine’s Festa/Bazaar:
The Festa/Bazaar will be held August 20-22, 2021. Attendees will be allowed to park in the Library Parking lot after the library is closed.

Old Business:
Facilities Plans:
Fran moved and Eric seconded to approve the Facilities Plans. All were in favor.

Photography, Video and Audio Recording Policy
Eric moved and Fran seconded to approve the Photography, Video and Audio recording policy. All were in favor.

New Business:
Personnel Action:
Gerard will be in the Clintondale Library for 2 weeks to pack up boxes of material coming to the Highland Library. There is no action to replace him.

Eric moved and Fran seconded to approve the appointment of Erica Angelillo to PT Page position at a rate of $12.50 per hour for up to 10 hours per week, starting August 5, 2021. Fran seconded. All were in favor.

Board Committees:
Mark McPeck has volunteered to be on the Facilities Management Committee; Personnel Committee is Darlene and Fran and the Trustee Training Committee is Missy

Friends Liaison:
Eric indicated that Leslie Benson sent out a very nice e-mail on Candidates for the
Friends Board. Their meetings will continue to be virtual for the remainder of the year. At the August meeting the slate of officers will be presented. They are still talking about having a book sale in October. The book clubs are coming to the Highland Library.

**Other:**
A woman approached Julie and questioned if we were really closing the Clintondale Branch. When told that we were, she indicated that she knew someone who might be interested in proposing a building to house the Clintondale Library. Julie indicated that she should send a proposal to the Highland Board who will look at it.

**Trustee Committees:**
Jacqui indicated that she has some students who need community service hours and suggested that they could help to move books to the Highland Library from the Clintondale Library.

Fran moved to adjourn. Eric seconded. The meeting adjourned at 5:25 p.m.