Minutes
Meeting-Board of Trustees
Highland Public Library
Thursday, November 20 2018

In attendance: Joanne Loewenthal, Mark McPeck, Darlene Plavchak, Nancy Hammond, Fran Brooks, Melissa Burdash. Library Director: Julie Kelsall-Dempsey. Excused: Eric Norberg

Call to Order 6:55pm

Pledge


Financial Report:

Be it resolved to accept the Oct 2018 financial report as prepared by Rose Woodworth, accountant.
   a. Moved-Nancy, Second-Joanne, Approved-all

   B. Be it resolved to approve the warrants attached for operating expenses for the month of November 2018
      a. Moved-Fran, Second-Mark, Approved-all

Director’s Report:

MHLS Annual meeting-award
Date stone, gutters, roof rails- update: All done. No gutter helmet, still waiting on final ok.
   NYLA Update: Caitlin, Holly, Julie attended.
   Programs: Sept-Nov: Yoga programs (discussed questions about fee vs. donation, insurance. Decided to continue to allow this type of program for the community, being offered at a greatly reduced rate), book club, sewing, makers kits. Possible second 3d printer.

New Business:

Personnel Action: Josh Lucksinger hired to replace Sofia Crimi -Varoli as PT page
Staff holiday party: To be held December 14th, sponsored by BOT
First reading of Social Media policy: Done, suggestions made and accepted. Second reading to be done at January meeting.

Old Business:

2nd reading and vote on Bulletin Board policy. Move to accept, Nancy. Second, Fran. Approve, all.

2nd reading and vote on Exhibit policy. Move to accept, Fran. Second, Nancy. Approve, all.
Standing Committees:
    Facilities: No report
    Personnel: No report
    Trustee Training: Chapters 1-3 of the Trustee handbook were summarized.

Friends Liaison: Leslie Benson/Eric Norberg-not present/no report.
Public comments: none.
Other: Patron complaint about invading of personal space was discussed.
    Toy drive-new, unwrapped toys being accepted.

Adjournment: 7:38 Moved, Nancy. Second, Fran.