

Minutes  
Meeting-Board of Trustees  
Highland Public Library  
Thursday, November 20 2018

In attendance: Joanne Loewenthal, Mark McPeck, Darlene Plavchak, Nancy Hammond, Fran Brooks, Melissa Burdash. Library Director: Julie Kelsall-Dempsey. Excused: Eric Norberg

Call to Order 6:55pm

Pledge

Minutes from October 25, 2018. Move to accept, Fran. Second, Nancy. Approve, All.

Financial Report:

**Be it resolved to accept the Oct 2018 financial report as prepared by Rose Woodworth, accountant.**

- a. **Moved-Nancy, Second-Joanne, Approved-all**
  
- B. Be it resolved to approve the warrants attached for operating expenses for the month of November 2018**
  - a. **Moved-Fran, Second-Mark, Approved-all**

**Director's Report:**

**MHLS Annual meeting-award**

**Date stone, gutters, roof rails- update: All done. No gutter helmet, still waiting on final ok.**

**NYLA Update: Caitlin, Holly, Julie attended.**

**Programs: Sept-Nov: Yoga programs (discussed questions about fee vs. donation, insurance. Decided to continue to allow this type of program for the community, being offered at a greatly reduced rate), book club, sewing, makers kits. Possible second 3d printer.**

**New Business:**

**Personnel Action: Josh Lucksinger hired to replace Sofia Crimi -Varoli as PT page**

**Staff holiday party: To be held December 14th, sponsored by BOT**

**First reading of Social Media policy: Done, suggestions made and accepted. Second reading to be done at January meeting.**

**Old Business:**

**2nd reading and vote on Bulletin Board policy. Move to accept, Nancy. Second, Fran. Approve, all.**

**2nd reading and vote on Exhibit policy. Move to accept, Fran. Second, Nancy. Approve, all.**

**Standing Committes:**

**Facilities: No report**

**Personnel: No report**

**Trustee Training: Chapters 1-3 of the Trustee handbook were summarized.**

**Friends Liaison: Leslie Benson/Eric Norberg-not present/no report.**

**Public comments: none.**

**Other: Patron complaint about invading of personal space was discussed.**

**Toy drive-new, unwrapped toys being accepted.**

**Adjournment: 7:38 Moved, Nancy. Second, Fran.**