MEETING – BOARD OF TRUSTEES
HIGHLAND PUBLIC LIBRARY
14 Elting Place
Highland, NY 12528
Thursday September 26, 2019
Minutes

In attendance: Laura Finch, Fran Brooks, Nancy Hammond, Darlene Plavchak, Mark McPeck, Melissa Burdash, Director Julie Kelsall-Dempsey. Excused-Eric Norberg.

CALL TO ORDER 6:02PM
Pledge

Minutes: July 28, 2019

Financial report:

A. Be it resolved to approve the warrants attached for operating expenses for the months of Aug and Sept 2019. August: Move-Fran, Second-Nancy, Approve-all. Sept: Move-Nancy, Second-Fran, Approve-all.


Director’s Report:
- Touch a truck-next Saturday, 10-3. Firetruck, ambulance, police car, cherry picker, Frozen Caboose, Food truck.
- Harvest Fest-HBA-we were asked to participate, didn’t work out.
- Summer reading wrap up-Went well. Registration was down from last year. The software to report has improved, so hopefully that will make things better next year.
- New marketing-Going really well. Interaction, program participation are up. Working on updating our newsletter now. Website will be redesigned next year.
- MHLS Annual meeting
- USLA Annual dinner
- Voter Registration Day-9/24. Spectrum news came to cover us helping people to register. We did register 4 voters and educated several 17 year olds to the process for next year.
- Pavers-Lot was paved because the pavers came to the wrong address. Julie will contact regarding what this means for our warrantee.
New Business:

Noise reduction—Have been getting some complaints about the noise level, more due to adult conversation than kids or teens. Taking steps to lower the noise level. May consider soundproofing Children’s Area.

Nov and Dec meetings—combine to one on Dec 5 due to holidays. NO NOVEMBER MEETING.

Approve Friends Board for 2019-2021 as follows:
Leslie Benson, President
Heidi Souleotis, Treasurer
Kathy Muller, Recording Secretary
Linda Ronk, Corresponding Secretary/Recruitment Director
Angela Grieco, Book Sale Director

Move to accept-Fran, Second-Nancy, Approve-all (Except Melissa, abstaining due to personal relationship/conflict of interest)

Old Business:

Personnel Action - Appoint Donna Davies to DMM position-Digital Marketing Manager. Move-Fran, Second-Mark, Approve-All

Standing Committees: Facilities-No report
Personnel-no report
Trustee Training-no report

Friends Liaison- Leslie Benson/ Eric Norberg- no report

Public Comments-none

Other-none
Adjournment 6:39