

MINUTES
MEETING –BOARD OF TRUSTEES
HIGHLAND PUBLIC LIBRARY

14 Elting Place
Highland, NY 12528
Thursday January 24, 2019

In attendance: Eric Norberg, Melissa Burdash, Mark McPeck, Fran Brooks, Nancy Hammond, Joanne Loewenthal, and Library Director Julie Kelsall-Dempsey. Excused: Darlene Plavchak

CALL TO ORDER 6:02PM

Pledge

Minutes: **Nov 29, 2018** Move accept-Nancy, second-Eric, approve-all

Financial report:

- A. Be it resolved to accept the Nov and Dec 2018 financial report as prepared by Rose Woodworth, accountant**
Move to accept-Joanne, Second-Eric, Approve-all

- B. Be it resolved to approve the warrants attached for operating expenses for the month of Dec 2018 and January 2019.** Move to accept-Eric, second-Nancy, approve-all.

Director's Report: Staff holiday party-Crafts, intro to VR. Appreciated by staff.
Member Item- Amedore-\$5000 he gave to all libraries has been received .
Sexual Harassment training-now required for staff, are completing submitting certificates. We can consider whether to require it for BoT (not currently required).

CLD Branch -New Pastor, has some opinions on Library regulations (ie. wants to be sure WiFi isn't being used for anything the Church might find objectionable, suggested that he wants to be able to approve programs to make sure they do not go against the Church). Julie copied the agreement we made with Catholic Church when purchased Elting Place and will provide to them, will try to work it out. However in keeping with policy, we cannot allow programming to be dictated by an outside force. Should have a resolution in the next week or so.

New resources- Universal Class and Hoopla- Universal is up and running (check it out on the website). Can take lots of different types of classes (computer programs, yoga, art, photography, etc). One on one instruction available. Hoopla is coming soon (not through the county, we paid for the subscription ourselves). E-content (movies, music, etc) for patrons.

LRP Survey-currently out in the community, due back by March 1 to be reviewed and compiled.

Mobile app-Used to be through the county. Most of the other libraries did not like it, but we still want to use it. Working on developing an app for HPL.

Social Worker-have a social worker intern who will be coming to work primarily with the teens/kids to help with some of the social issues we encounter. Will start by doing crafts and building relationships. Once things get going, she will educate staff to be able to share resources as well. A second social worker is looking to volunteer more with the adults. Still working out the the details.

Furloughed Workers-compiled websites of available resources on website. Staff also educated and able to direct patrons if needed.

New Business: First reading 3D printer policy
Vote to set Budget time and vote- April 24; 11-8 Move- Fran, Second- Eric,
Approve-all,

Old Business: Second reading Social Media Policy Move to accept-Fran, Second-Nancy,
Approve-all.

Standing Committees: Facilities-No report
Personnel- No report
Trustee Training-covered the next 2 chapters- Trustee Responsibilities
and New Trustee Orientation.

Friends Liaison- Leslie Benson/ Eric Norberg- Next meeting Feb 23

Public Comments-none

Other-none

Adjournment 6:38 Move-Nancy, Second- Fran.