

MINUTES
MEETING –BOARD OF TRUSTEES
HIGHLAND PUBLIC LIBRARY

14 Elting Place
Highland, NY 12528
Tuesday April 23, 2019

In attendance: Melissa Burdash, Fran Brooks, Mark McPeck, Nancy Hammond, Joanne Loewenthal, Eric Norberg, Darlene Plavchak, Director Julie Kelsall-Dempsey
CALL TO ORDER 6:15pm

Minutes: **March 28, 2019**

Financial report:

- A. Be it resolved to accept the March 2019 financial report as prepared by Rose Woodworth, accountant (Presented in special meeting) Done in special meeting.**
- B. Be it resolved to approve the warrants attached for operating expenses for the month of April 2019**

Director's Report: Security update for after hours use-rewiring /re-designing is too complicated and expensive to consider at this point. Will leave things as they are for now, as outlined in Meeting Room Policy Amendment.

Generator-excavation for the slab has started (weather delays)
Healthy Ulster Kickoff- will be here at the Library on 4/25 at noon.

New Business: Sexual harassment prevention policy amendment- adding volunteers and BOT to policy. Must be completed before 10/9. Second reading will be done at next meeting.

Long Range Plan (POS)-on Google drive to be reviewed.

Dutchess Arts Council-gave us \$1000 grant, \$500 of which to be used for special guest at our Comic Fest. Will be used for Jim Henson Muppets. (Also of interest, Scott Lobdell will also be in attendance).

Old Business: Meeting room policy amendment- second reading and vote. Move- Fran,
Second- Nancy, Accept-All

Environmental policy update-second reading and vote. Move-Fran, Second
Eric, Accept- All.

Standing Committees: Facilities-No report (Generator discussed in New Business

Personnel-no report
Trustee Training-no report

Friends Liaison- Leslie Benson/ Eric Norberg- Next meeting April 27 - Working on garden, Summer fundraiser (BBQ basket, will run from 5/1- 7/12), Touch a truck.

Public Comments None.

Board of Trustees will be entering executive session to discuss a personal matter (Done at start of meeting, 6:15-6:20)

Other

Adjournment 6:30