

MINUTES
MEETING –BOARD OF TRUSTEES
HIGHLAND PUBLIC LIBRARY
14 Elting Place
Highland, NY 12528
Thursday February 28, 2019

In attendance: Mark McPeck, Melissa Burdash, Darlene Plavchak, Joanne Loewenthal, Nancy Hammond, Fran Brooks, Director Julie Kelsall-Dempsey. Excused: Eric Norberg.

CALL TO ORDER 6:00PM
Pledge

Minutes: **Jan. 24, 2019- approved with amendment. Moved- Fran, Second-Nancy, Approve-all.**

Financial report:

- A. Be it resolved to accept the Jan 2019 financial report as prepared by Rose Woodworth, accountant. Move-Nancy, Second-Mark, Approve-all.**

- B. Be it resolved to approve the warrants attached for operating expenses for the month of Feb 2019 Move-Mark, Second- Joanne, Approve- All.**

Director's Report: Annual report- Done, accepted by BOT. 14,000 more people than last year, 500 more cards, 90 more adult programs, 80 more family programs, 340 more 1:1, adult attendance up 700, children and family program attendance up by 900, circulation up by 7000, website visits up by 7000.

Kanopy & Hoopla- Kanopy is video streaming, funds from county. Pay per use, limited to 5/month. Hoopla is video, e-books, audio books. Also pay per use (we pay for this one) limited to 5/month/patron.

Burbio-Aggregate calendar. Free for non-profits, users can follow whichever organizations they choose.

LRP Survey-Most are in, in the process of being reviewed.

Mobile app-Still being worked on, not ready yet.

New toys-in the Children's Room-kitchen, workbench. Going over very well with the kids.

Generator update-Don't need RFP since electrician hasn't been closed out yet. Will wait for Spring.

Rotary-Now offering corporate memberships, Library will be the first corporate member.

Police-Civilian Academy will be coming up soon.

New Business: 2019-20 budget review-Committee has met. We are within the tax cap. Will be voted on next month.

Approve appointment of the following election clerks for budget vote:

Chairperson: Julie Kelsall-Dempsey

Chief election inspector: Angela Grieco, \$12.50 per hour

Election Inspectors: Heidi Souleotis, and Susan Bacchi \$12.50 per hour.

Moved-Fran, Second-Nancy, Approve-All.

Old Business: Second reading 3D printer policy- Move-Fran, Second-Mark, Approve-all.
FYI, Will be having 3D printer class this month.

Standing Committees: Facilities-No report
Personnel- proposed salaries-see attached.
Trustee Training-Reviewed Library Board Organization.

Friends Liaison- Leslie Benson/ Eric Norberg- Next meeting -Julie attended last meeting, they have a fundraising committee (touch a truck and book sale), Spring Fest, 4th of July.

Public Comments-none.

Other-Library Advocacy-Julie attended. New assemblyman Jonathan Jacobson was in attendance. 50-60 people to see Amedore. Left folders with newsletter, museum pass info, letters from kids, etc, as well as annual report info.

-Clintondale will now be open on Fridays in addition to current hours.

Adjournment 6:43 Move-Nancy, Second-Fran