



Minutes of Meeting of the Board of Trustees  
Highland Public Library  
Thursday, December 15, 2016  
30 Church Street  
Highland, NY 12528

Attending: Joanne Loewenthal, President; Nancy Hammond, Vice President for External Matters; Frances Brooks, Recording Secretary; Mark McPeck, Technology; Julie Dempsey, Library Director

Melissa Burdash to be late.

Absent: Darlene Plavchak, Eric Norberg

The meeting was called to order at 5:55 p.m. with a quorum

The members recited the Pledge of Allegiance

Nancy moved to accept the minutes of the November 17, 2016 Board Meeting and the Special Board Meeting of November 29, 2016; Joanne seconded. All were in favor.

**Financial Report:**

Nancy moved as follows: Be it resolved to accept the financial report for November, 2016 as received from Scott Lang of PKHCB CPA. Joanne seconded. All were in favor.

Fran moved as follows: Be it resolved to approve the warrants attached for operating expenses for the month of December, 2016. Nancy seconded. All were in favor

**New Business:**

We qualify for \$13,800 in ERATE Funds through ReleTech Associates, Inc.. ERATE funds are provided to the nation's schools and libraries. Category 1 is available to offset the costs of monthly internet bills. Funding for Category 2 is available to offset costs associated with

building a new WI FI network or upgrading an existing WI FI network.

Fran moved as follows: Be it resolved to approve engaging TeleTech Associates, Inc. for consulting services as described in the Letter of Agreement. Nancy seconded. All were in favor.

Nancy moved as follows: Be it resolved to increase the salary of the two pages from \$9.50 to \$9.75 effective 12/31/2016 due to the increase in the minimum wage. Mark seconded. All were in favor.

There will be a Special Board Meeting on Tuesday, December 20, 2016 at 4:30 p.m. to approve construction warrants.

The next regular Board Meeting will be January 26, 2017.