



Minutes of Meeting of the Board of Trustees
Highland Public Library
Tuesday, September 13, 2016
30 Church Street
Highland, NY 12528

Attending: Joanne Loewenthal, President; Darlene Plavchak, Vice President for Internal Matters; Nancy Hammond, Vice President for External Matters; Frances Brooks, Recording Secretary; Mark McPeck, Technology; Julie Dempsey, Library Director

Absent: Melissa Burdash, Eric Norberg

Attending from the Friends of the Highland Public Library: Angela Greco

The meeting was called to order at 6:00 p.m.

The members recited the Pledge of Allegiance

Old Business

We sent out re-bids for the General Contractor. 5 out of the original 8 bids were re-submitted.

Nancy moved to allow Alan and Paul to award the low bidders for Contracts 2 thru 6 as indicated on the Letter from Butler Rowland Mays to Julie Dempsey dated September 13, 2016 and attached to these minutes. Fran seconded. A roll call was taken:

Joanne: Yes

Mark: Yes

Nancy: Yes

Fran: Yes

Darlene: Yes

Melissa and Eric were absent

Naming Opportunities:

We agreed that for \$500 + someone could indicate the room/furniture/equipment they would like to donate to

Naming a room could only be done if someone paid for everything in a room. The cost would be \$75,000 to \$100,000 for a room.

\$15,000 would be for the flag pole plaza area

Fran indicated that in a past job, large bricks were \$250; small ones were \$150.

Julie will look into how other Libraries handle bricks and what they charge.

We will also reach out to the surrounding Library Communities to see how they deal with donations for furnishings, equipment, shelves.

New Business:

Personnel Action: Library Assistant Terra Thompson resigned.

Nancy moved to accept the resignation of Terra Thompson effective 10/7/2017. Fran seconded.

A roll call was taken:

Mark: Yes

Nancy: Yes

Fran: Yes

Darlene: Yes

Joanne had left due to illness

Melissa and Eric were absent

Nancy moved to go into Executive Session at 6:35 p.m. for Contracts. Fran seconded.

A roll call was taken:

Mark: Yes

Nancy: Yes

Fran: Yes

Darlene: Yes

Joanne had left due to illness

Melissa and Eric were absent

Nancy moved to come out of Executive Session at 6:58 p.m.: Mark seconded. All were in favor.

Nancy moved to adjourn; Mark seconded. The Meeting adjourned at 7:01 p.m.

