



Minutes of Meeting of the Board of Trustees
Highland Public Library
Thursday, May 24, 2018
14 Elting Place
Highland, NY 12528

Attending: Joanne Loewenthal, President; Darlene Plavchak, Vice President for Internal Matters; Nancy Hammond, Vice President for External Matters; Eric Norberg, Financial Officer; Frances Brooks, Recording Secretary; Melissa Burdash, Corresponding Secretary and Fundraising Chair; Mark McPeck, Assistant Financial Officer and Technology Director; Julie Dempsey, Library Director.

Absent: All Trustees were present

The meeting was called to order at 6:27 p.m.

The members recited the Pledge of Allegiance.

Nancy moved to accept the Minutes of the April 24, 2018 BOT Meeting; Missy seconded. All were in favor.

Eric moved to go into Executive Session. Nancy seconded. The Board went into Executive Session at 6:40 p.m. Nancy move to come out of Executive Session; Missy seconded. The Board came out of Executive Session at 7:00 p.m.

Financial Report:

We did not receive a Financial Report, therefore there was no motion to accept.

Fran moved and Nancy seconded as follows: Be it resolved to approved the warrants attached for operating expenses for the month of May 2018. All were in favor.

Fran moved and Nancy seconded as follows: Be it resolved to approve the following capital expenses for May 2018:

Arris: \$70,837.30

All were in favor.

Director's Report:

Grants: We received the final installment of the grant from Assemblyman Frank Skartados' office. We are getting an additional \$5,000 from Senator George Amedore.

We received a thank you from Dutchess Arts Center for their use of the Meeting Room.

Julie will be a rotarian after next week. We received \$2,500 for trees and \$1,000 for books for the children from the Rotary.

Old Business:

Environmental Policy: Nancy moved and Darlene seconded to approve the Environmental Policy. All were in favor.

New Business:

Conflict of Interest Statement

Julie distributed the Conflict of Interest Statement. All Board members need to review and re-sign it at the June meeting.

Tour Policy:

The first reading of the Tour Policy was distributed. It will be voted on at the next meeting.

Committees:

Landscaping

The flag pole area will have red, white and blue flowers

Lavender and Thyme will be planted outside the reading area

The butterfly garden will be in front of the library

4H club wants to do some weeding and donate plants

Alan donated top soil

Top Seed will get back to us on ideas about landscaping.

Friends Liaison: - Leslie Benson

In April Angela Grieco resigned as Secretary of the Friends. No one has volunteered to take over that position. We are waiting for a Weeping Cherry Tree to come from the Friends. It will be in memory of Rita Downing.

Darlene moved to go into Executive Session at 7:32 p.m. The Board came out of Executive Session at 7:48 p.m.

The next Board of Trustees Meeting will be on Thursday, June 28, 2018 at 6:30 p.m.

The meeting adjourned at 7:55 p.m.